



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

THOMAS D. WATKINS, JR.
SUPERINTENDENT OF
PUBLIC INSTRUCTION

TO: Local School District Business Manager

FROM: Julianne Stark, Director
Office of School Support Services

SUBJECT: Driver Education Program Reimbursement

DATE: January 15, 2004

Payment for FY 2003 driver education reimbursement is now being processed. Schools that filed a report using the Michigan Education Information System (MEIS) and claimed students should receive the payment by the end of January or early February.

As last year, the payment is being processed via the Grants Payment System. The dollar amount will show up on your payment ledger (along with payments for other grant expenses reported through MEIS on the DS-4492) as driver education, with an identifying source code of 036650. If you have not recently claimed other grant expenses, you will still receive a payment ledger and warrant for driver education identified by this source code.

The warrant for FY 2003 driver education reimbursement will be based on **\$100.44** for each segment 1 student claimed. As in past years, segment 2 student-counts no longer figure into the reimbursement calculations.

As outlined in a memorandum faxed to superintendents on Friday, January 9, 2004, driver education funding from the State is being discontinued. There will be partial funding available for students completing approved segment 1 programs during the early part of FY2004. It was previously determined that students must complete an approved segment 1 class on or before January 31, 2004, to be eligible to be claimed for reimbursement. Upon further review, it has been realized that the January 31st cut off may cause undo burden to some programs. Therefore, the criteria for identifying eligible students has been changed, and now reads: **Students completing a segment 1 class that starts on or before January 31, 2004 are eligible to be claimed for reimbursement.** The ending date of the class is no longer a factor. The class must start no later than January 31st. Students who completed segment 1 prior to October 1, 2003 will not be eligible for reimbursement.

The FY2004 reimbursement will not be available until after the fiscal year ends. However, we may move up the reporting period to late Spring (May and June). It is estimated that the FY2004 pro rata amount will be in the \$70.00 to \$85.00 range. The Department will require documentation be submitted during the reporting period, verifying eligibility of the students being claimed. A separate mailing will outline the reporting process.

Questions regarding this correspondence should be addressed to Greg Lantzy either by email at lantzyg@michigan.gov or by telephone at (517) 373-0763.

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